

**UNION SPRINGS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA**

**September 25, 2017
Executive Session – 6:00 p.m.
Regular Meeting – 7:30 p.m.
MS/HS Library**

Pledge of Allegiance

Acceptance of the Agenda and Minutes

The agenda for the September 25, 2017 Meeting	1.1
The minutes of the September 11, 2017 Regular Meeting	1.2

Anticipated Motion for Executive Session – 6:00 p.m.

For the purposes of employment history of particular individuals.

Convene Regular Meeting – 7:30 pm

Board Appointment

Appoint Student Board Representative – K. Graham	2.1
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*School District Clerk will swear in the newly appointed
Student Board Representative to the Board of Education*

PUBLIC HEARING:

***APPROPRIATION OF FUNDS FROM REPAIR RESERVE FUND
TO REPAIR/REPLACE BOILER CONDENSATION TANK
& ASSOCIATED PLUMBING– 7:30 p.m.***

Verbal Communication

It is the practice of this Board to encourage the community to use this portion of the meeting to share information and concerns with board members. Individuals wishing to address the Board are asked to **sign up in advance** before the meeting or at the beginning of the meeting, giving their name and address to the Board Clerk. Names will be placed on a speakers list and speakers will be called in the order signed up. Speakers are asked to keep their remarks to 5 minutes. Questions raised in “verbal communications” may be referred to the Superintendent to prepare a

response by the next morning. The questions will be requested in writing to ensure clarity. At the discretion of the Board President, inaccurate information may be given a response.

Comments from Visitors

Superintendent’s Report:

Presentations & Reports to the Board:

- ❖ *Capital Project Bid Update*
- ❖ *Presentation of 2017-2018 Principal Goals – Sheila LaDouce*

School Board ACTION – NEW BUSINESS

MOTION, to adopt all District, Instruction and Business Resolutions as presented:

Instruction

CSE Recommendations 3.1

Business

Acceptance of Award of Capital Project Bids..... 4.1
Approve SEQRA – Repair/Replace Boiler Condensation Tank/Plumbing/MS/HS..... 4.2
Approve Appropriation of Funds – MS/HS Boiler Room..... 4.3
Approve Award of Contract – CME Associates – Special Inspections
& Testing Services.....4.4

MOTION to adopt all Personnel resolutions as presented:

Personnel

Approve Change in Assignment – School Bus Driver – K. Cobb..... 5.1
Appoint Substitute Food Service Helper – A.B. Lawrence..... 5.2
Appoint Non-Certified Substitute Teacher – C. Edge-Christensen..... 5.3
Amend Co-Curricular Appointment – Cook Forest Advisor – J. Murphy..... 5.4
Approve FMLA – L. Stupp.....5.5
Approve 2017-2018 Continuing Education Instructors..... 5.6
Appoint 2017-2018 Continuing Education Coordinator – L. Winters..... 5.7
Approve MS Co-Curricular Appointments..... 5.8
Approve Graduate Credits/Step Increases..... 5.9
Approve Teacher Certification Extension – N. Smolenski.....5.10
Approve Volunteer – A.M. Daum..... 5.11
Approve FMLA – M.A. Albrecht.....5.12
Approve Amended FMLA – M. Wurster..... 5.13
Accept Board Commendation – T. Salls..... 5.14
Accept Resignation – C. Cahill..... 5.15

Next Board Meeting:

October 10, 2017, 7:00 PM @ Cayuga Elementary School

Reception with Cayuga Staff and Board of Education

Adjournment



UNION SPRINGS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

MINUTES, of a Regular Meeting of the Union Springs School District Board of Education held on September 25, 2017, at 6:00 p.m. at MS/HS Library.

Members Present: Jeffrey Culver, Ann Marie Daum, Robin McKay, Randy Morehouse, Carol Quill (*arrived at 6:01 p.m.*), Barry Schwarting, Daniel Testa, Thomas Weaver (*left at 7:20 p.m.*)

Members Absent: Mary Seitz

Others Present: Jarett Powers, Sheila La Douce, Chuck Walker, Katie Graham, Amanda Pacelli, Scott Biter, Sarah Welch, Joe and Mary Delaney

Pledge of Allegiance

Board President Barry Schwarting called the meeting to order at 6:00 p.m.

Acceptance of the Minutes & Agenda

Motion by: Tom Weaver Seconded by: Ann Marie Daum

- 1.1 RESOLVED, that the Board of Education accept the agenda of the September 25, 2017 Board meeting (*with the inclusion of addendum item 5.15*).
- 1.2 RESOLVED, that the Board of Education accept the minutes of the September 11, 2017 Regular Board meeting.

Carried: 7-0

Call for Executive Session

President Barry Schwarting called for an executive session for the purposes of the employment history of particular individuals at 6:02 p.m.

Motion by: Randy Morehouse Seconded by: Tom Weaver

Carried: 8-0

Returned to regular session at 7:33 p.m.

Convene Regular Meeting – 7:33 pm

Motion by: Jeffrey Culver Seconded by: Carol Quill

Board Appointment

Appoint Student Board Representative – **K. Graham**.....2.1

School District Clerk will swear in the newly appointed Student Board Representative to the Board of Education

Carried: 7-0

PUBLIC HEARING:

***APPROPRIATION OF FUNDS FROM REPAIR RESERVE FUND
TO REPAIR/REPLACE BOILER CONDENSATION TANK
& ASSOCIATED PLUMBING– 7:30 p.m.***

Superintendent Powers conducted a public hearing at 7:30 p.m. He explained that the 850 gallon boiler tank in the middle/high school is approximately 40-50 years old and the bottom has rusted out. Johnson Controls has been in district several times and will replace the one tank with three (3) 240 gallon tanks, as it will be easier to place them and to fit them through the doors. The tanks will be glass lined to hinder future rusting. The monies will come from the repair reserve. No one from the public presented any questions and the public hearing was closed at 7:36 p.m.

Comments from Visitors - NONE

**Superintendent’s Report:
Presentations/Reports to the Board**

❖ ***Capital Project Bid Update***

Sarah Welch from King & King Architects reported that there was a large volume of bids received for the A.J. Smith Elementary Capital Project. It was very competitive. The bids were opened on Thursday, September 14, 2017 in the middle/high school cafeteria and all lowest, responsible bidders were notified after all of the specifics were reviewed and approved. The Board of Education received King & King’s recommendations for approval of the award of contract letters for the following work: General Construction HVAC, Plumbing, Electrical, Food Service and Site. The bids came in under 7.3 million dollars and all alternates were awarded, except for one deduct. A kick off meeting took place on Wednesday, September 27, 2017. The *Smart Schools Project* financial paperwork is still being reviewed by the State Education Department and it is expected it will be approved and finalized in November or December. Ms. Welch inquired of the board members as to how they wanted to handle the approval and sign off of change orders under \$25,000. They want to keep the process moving forward with little wait time for approvals. President Schwarting said the board members would review this matter and notify her at a later date.

Mary Delaney asked the district to share with the public online and in a newsletter that construction will be taking place and the public will not be allowed on the A.J. Smith Elementary property until further notice.

❖ *Presentation of 2017-2018 Principal Goals – Sheila LaDouce*

Mrs. LaDouce presented her 2017-2018 Principal Goals for Cayuga Elementary. Once again this year, one of the top priorities is to ensure that every student will read on grade level by the end of third grade. She wants to build a cohesive 4th grade team whose instructional practices align with the current K-3 methodology by using support teachers to provide aligned ELA and math curriculum, K-5, use of *Imagine Learning*, *Imagine Math*, among other things, to allow students additional practice with ELA and math skills. She will prepare and support staff for an additional transition to the renovated A.J. Smith Elementary School for the 2018-2019 school year and ensure all special programming is supported, running smoothly and compliant.

School Board ACTION – NEW BUSINESS

Motion by: Ann Marie Daum Seconded by: Robin McKay

Instruction:

3.1 RESOLVED, that the Board of Education approve the following **Committee on Special Education**, recommendation for the **2017-2018** school year:

#658000451
#610389048

Business:

4.1 **WHEREAS**, the Board of Education of the Union Springs Central School District has solicited bids for its A.J. Smith Elementary School Additions/Renovations Capital Construction Project; and

WHEREAS, the Project Architect, King & King Architects LLP and Construction Manager, Delaney CMS, have exercised due diligence in qualifying the bids, verifying the respective contractor’s experience and understanding of the Project scope and schedule, and attaining feedback from references, and at the conclusion of said process the Project Architect recommends award of the Prime Contracts as follows:

General Construction Contract:

Nicoletta Building Contractors, Inc. - **\$3,788,800** (w/alternates 2, 3, 5, 8, 9, 11 and 12)

HVAC Contract:

Siracusa - **\$1,136,900** (w/alternates 5 and 9)

Plumbing Contract:

Siracusa - \$424,050 (w/alternates 5 and 9)

Electrical Contract:

Kaplan-Schmidt - \$886,050 (w/alternates 2, 3, 5 and 9)

Food Service Work Contract:

Joseph Flihan Co. - \$74,900 (w/no alternates)

Site Contract:

Landmark Enterprises - \$975,038 (w/alternates 4, 6, 7 and 10)

BE IT RESOLVED by the Board of Education of the Union Springs Central School District as follows:

1. The Board accepts the recommendation of the Architect and hereby awards the contracts (as recommended), and authorizes the Superintendent of Schools to execute the contracts on behalf of the Board of Education.
2. This Resolution shall take effect immediately.

4.2 **WHEREAS**, the Union Springs Central School District Board of Education (the “Board”) has considered the impacts to the environment of the following scope of work to be completed at the Middle School/High School: boiler condensation tank repair/replacement and associated plumbing (the “Proposed Action”); and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c) and concludes that the project involves the maintenance and repair of existing facilities involving no substantial changes in an existing structure, and replacement, rehabilitation and reconstruction of structures in kind, now therefore:

BE IT RESOLVED by the Union Springs Central School District as follows:

1. The Proposed Action does not exceed the thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This Resolution shall be effective immediately.

4.3 WHEREAS, the boiler condensation tank and associated plumbing at the middle/high school is in need of emergency repair and replacement due to years of wear and tear;

WHEREAS, failure to repair the tank and associated plumbing will result in no heat in the school building constituting a health and safety concern for the district; and

WHEREAS, the District has held a public hearing upon published notice regarding the proposed appropriation of approximately \$60,000 from the School District's Repair Reserve Fund to repair/replace the boiler condensation tank and associated plumbing at the middle/high school;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby authorizes the expenditure of approximately \$60,000 from the School District's Repair Reserve fund to repair/replace the boiler condensation tank and associated plumbing at the middle/high school.
2. The Superintendent of Schools and officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary to carry out the intent of this resolution.
3. This resolution shall take effect immediately.

4.4 RESOLVED, that the Board of Education approve an award of contract with **CME Associates** for special inspections and testing services at A.J. Smith Elementary School for the capital project and authorizes the Superintendent and Board President to execute any and all documents necessary to effectuate this resolution.

Carried: 7-0

Personnel:

Motion by: Jeffrey Culver Seconded by: Ann Marie Daum

- 5.1 RESOLVED, that the Board of Education approves **Kimberly Cobb**, School Bus Driver, from 3.00 hours per day, 10 months, Transportation Department to 5.75 hours per day, 10 months, Transportation Department effective August 30, 2017.
- 5.2 RESOLVED, that the Board of Education approves the appointment of **A. Beverly Lawrence**, of 6885 River Road, Cayuga, NY 13034 to the position of Substitute Food Service Helper at the salary of \$10.40 per hour, effective September 26, 2017.
- 5.3 RESOLVED, that the Board of Education appoint **Christine Edge-Christensen**, of 5713 State Route 90 North, PO Box 98, Cayuga, NY 13034 to the position of Non-Certified Substitute Teacher, at the salary of \$88.00 per day, effective September 26, 2017.
- 5.4 RESOLVED, that upon the recommendation of the Superintendent, the Board of Education amend the 2017-2018 co-curricular advisor appointment of **John Murphy**, Cook Memorial Forest Advisor, at a salary of \$1,938 (~~\$6,684.00~~).

5.5 RESOLVED, that the Board of Education approve the request for leave of absence for **Lindsey Stupp**, for the purpose of child rearing to include the use of Family Medical Leave in conjunction with the use of sick and unpaid leave from approximately November 13, 2017 through January 2, 2018.

5.6 RESOLVED, that the Board of Education approve the following Continuing Education Instructors for the fall 2017 session:

Rob Lomascolo	Leather Journal Binding
Jill O’Hearn	Ongoing – Dance (K-12)
Mary Pasqua Waldron	Yoga
Paul Poresky	Ongoing – Karate (K-6)
Carmen Rehor	Zumba
Deborah Sowards	Stamping
Debbie Waldron	Volleyball
Kathy Zamniak	Dance Exercise

5.7 RESOLVED, that the Board of Education appoint **Lisa Winters**, the Continuing Education Coordinator for the 2017-2018 school year, at a stipend of \$3,000, to be paid in two payments: \$1,500 at the end of the fall/winter session and \$1,500 at the end of the spring session.

5.8 RESOLVED, that the Board of Education approve the following MS Co-Curricular appointments for the 2017-2018 school year:

Matt Gonio	Global Issues Club Advisor	\$ 1,228
Greg Maddock	MS Lighting & Sound	\$ 513

5.9 RESOLVED, that the Board of Education approve Graduate Credits for USTA employees as follows:

Name: **Roberta Palmiotto**
Courses: Data Streme, Atmosphere, Real Time Weather
Data Streme, Real Time Ocean Studies
Grades: A, A
Institution: SUNY Brockport
Reimbursement: Move to Step 24, B+60M (\$72,879)

Name: **Misty Marcuccilli**
Courses: Characteristics & Methods – Autism
Anxiety & Other Mental Health Issues Affecting Students
Grades: A, A
Institution: Drexel & Brandman University
Reimbursement: Move to Step 14, B+60M (\$67,833)

Name: **Tara Hand**
Courses: Encouraging Reading At Home: Going Beyond
Making Math Interactive
Grades: A, A
Institution: Brandman University
Reimbursement: Move to Step 8, B+36M (\$61,953)

Name: **Rebecca Karcz**
Courses: Encouraging Reading At Home: Going Beyond
Making Math Interactive
Grades: A, A
Institution: Brandman University
Reimbursement: Move to Step 15, B+48M (\$67,681)

Name: **Morgan Cruz**
Courses: Encouraging Reading At Home: Going Beyond
Making Math Interactive
Grades: A, A
Institution: Brandman University
Reimbursement: Move to Step 17, B+36M (\$67,346)

Name: **Christina Wilde-Akins**
Courses: Encouraging Reading At Home: Going Beyond
Anxiety & Other Mental Health Issues Affecting Students
Grades: A, A
Institution: Brandman University
Reimbursement: Move to Step 11, B+48M (\$64,888)

~~**Name:** **Lindsey Spaziani-Gaal**
Courses: Career & Life Planning
Personal Money Management
Grades: A, A
Institution: Cayuga Community College
Reimbursement: Move to Step 5, B+54M (\$61,034)~~

Name: **Brian Stone**
Courses: Middle Level Education: Curriculum, Instruction and
Assessment
Middle Level Education: Foundations for the Middle Years
Grades: A, A
Institution: The College of Saint Rose
Reimbursement: Move to Step 9, B+60M (\$64,536)

Name: **Shawn Schmitt**
Courses: Reading Recovery I & II
Grades: A, A
Institution: Cortland State
Reimbursement: Move to Step 13, B+36M (\$65,121)

Name: **Michele Persad**
Courses: Reading Recovery I & II
Grades: A, A
Institution: Cortland State
Reimbursement: Move to Step 20, B+36M (\$68,630)

Name: **Kaitlin Stone**
Courses: Middle Level Education: Curriculum, Instruction and
Assessment
Middle Level Education: Foundations for the Middle Years

Grades: A, A
Institution: The College of Saint Rose
Reimbursement: Move to Step 11, B+54M (\$65,168)

5.10 RESOLVED, that the Board of Education approve the following stipend for professional teacher certification extension for 2017-2018 school year:

Nina Smolenski Spanish Grades 1-6 Extension \$1,500

Carried: 7-0

Motion by: Daniel Testa Seconded by: Jeffrey Culver

5.11 RESOLVED, that the Board of Education approve the following volunteer to support reading, math and mentoring of an elementary student on a weekly basis:

Ann Marie Daum, 4961 State Route 38B, Auburn, NY 13021

(Board Member, Ann Marie Daum abstained from voting on Item 5.11)

5.12 RESOLVED, that the Board of Education approve the request for leave of absence for **Mary Ann Albrecht**, for the purpose of medical reasons to include the use of Family Medical Leave in conjunction with the use of sick and personal leave from September 18, 2017 through October 13, 2017 with an approximate return to work date of October 16, 2017.

5.13 RESOLVED, that the Board of Education approve the amendment of the Family Medical Leave for **Michael Wurster** for the purposes of child rearing (approved at the 7/11/17 board meeting) in conjunction with the use of family sick and personal leave, beginning on ~~September 25, 2017~~ September 20, 2017 for a period of two (2) weeks.

5.14 WHEREAS, **Todd Salls** has rendered exemplary service to the Union Springs Central School District during the summer of 2017; and

WHEREAS, Todd Salls has discharged his duties to the best of his abilities; and

WHEREAS, by his efforts, the Union Springs Central School District has functioned in a more effective manner; and

WHEREAS, Todd Salls while tirelessly devoting nights, weekends, and late night call-ins to ensuring that the job gets done, has in the past few months:

- Overseen the development of our fitness room from an underutilized space to a 21st Century learning station with state of the art equipment-ensuring the timely installation of the equipment, flooring, and paint;
- Worked with the Booster Club to purchase and install a new Snack Shack replacing a poor building structure that served the district for 27 years;
- Coordinated not only individuals from the Cayuga County Sherriff's Office but local contractors to work on drainage, soffit installation, and the maintenance of our fields;

- Personally painted the backstop on the baseball field with spray paint ensuring a clean and safe playing environment for our students;
- Assisted with the move at Cayuga and was one of just two teachers from the high school who came down to help the teachers with all the work that needed to be done to get the school ready to open;
- Oversaw the resurfacing of the track and coordinated the contractors in helping that come to fruition;
- Helped to devise the elementary PE schedule providing support to Ms. LaDouce as she worked to balance another grade in her building and had shared PE staffing;
- Coordinated our Nights Under the Lights and a robust soccer tournament during the first week of school;
- Actively worked to ensure that the new fitness center has community access;
- Responded to a range of abnormal coaching vacancies ensuring that certified coaches were hired in a timely manner;
- Personally mowed fields and playing areas when our maintenance was short staffed ensuring that our meets and matches could be played on properly maintained fields;
- Balanced all of this additional work in addition to his teaching responsibilities both during Summer Academy and the beginning and end of the school year; and

WHEREAS, Todd Salls' colleagues, from all areas of the school community with whom he has been associated, recognize his services with esteem, now therefore; be it

RESOLVED, that by means of this testimonial the Board of Education seeks to express its sincere appreciation for his service to the children of the community, and takes this opportunity to offer this Board commendation for all his work in ensuring the smooth opening of the school year.

Carried: 7-0

(Board Member, Ann Marie Daum abstained from voting on Item 5.11)

Call for Executive Session

President Barry Schwarting called for an executive session for the purposes of the employment history of particular individuals and contract negotiations.

Motion by: Ann Marie Daum Seconded by: Randy Morehouse

Carried: 7-0

Adjournment

Motion by: Randy Morehouse Seconded by: Robin McKay

To adjourn the Board meeting at 8:41 p.m.

Carried: 7-0

Next Board Meeting:
October 10, 2017, 7:00 PM @ *Cayuga Elementary School*
Reception with Cayuga Staff and Board of Education

Respectfully Submitted,

Valerie Castiglia
District Clerk